

# COOKIE MANAGEMENT POLICY

This policy contains detailed information on Capsule's use of cookies. This policy applies to all websites published by Capsule and explains how the User can control the use of cookies. By accessing the site, the User accepts the terms and conditions of this policy, applicable on each connection and from any device.

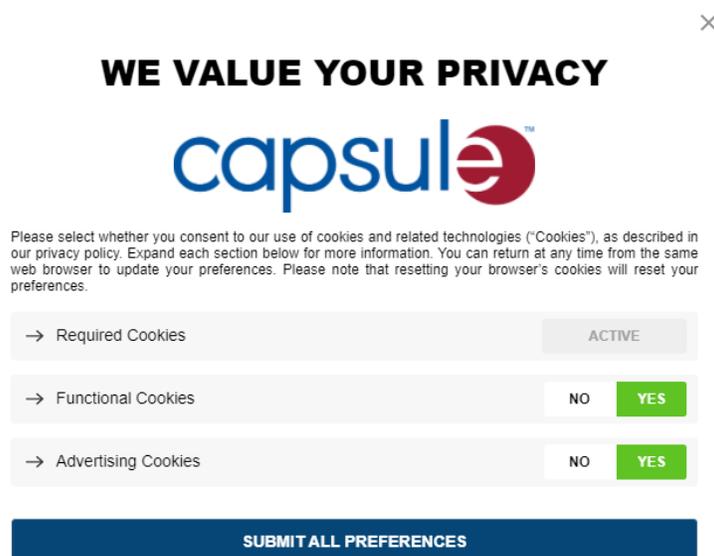
## 1. ***What is a cookie?***

A cookie is a small text file that can be saved, depending on the user's choice, in a dedicated space of the hard drive of his device (computer, smartphone, tablet etc.) during the consultation of the site thanks to his navigation software. It enables Capsule features for instance, authentication, content management, security, announces and visible behaviour and is intended to collect information about the user's navigation and to transmit specialized information or services to the user in return.

At first login to the site, the banner below appears.



The screenshot shows a privacy banner with the Capsule logo on the left. The main text reads "WE VALUE YOUR PRIVACY" followed by a short explanation of cookie usage. On the right, there are two buttons: "MANAGE CHOICES" and "AGREE & PROCEED".



The screenshot shows a detailed privacy settings form. At the top, it says "WE VALUE YOUR PRIVACY" and the Capsule logo. Below is a paragraph of text explaining the consent process. The form has three rows of settings:

→ Required Cookies	ACTIVE
→ Functional Cookies	NO YES
→ Advertising Cookies	NO YES

At the bottom of the form is a blue button labeled "SUBMIT ALL PREFERENCES".

Depending on the user's choices, cookies will be stored in the memory of his computer, smartphone, tablet, mobile etc. The information collected is usable by the Sites or by a third party. The shelf life of the cookie is a maximum of 13 (thirteen) months from the day the user consented to the inclusion of that cookie.

The User is free to delete them at any time on his terminal. He also has the option, at any time, to refuse the registration of cookies on its device via the navigation software and according to the procedure described in point 4 of this document. However, the refusal of certain cookies can cause the degradation of certain features necessary for browsing the Sites (difficulties of recording or displaying, etc.). In this case, Capsule's liability cannot be hold because of these malfunctions. In addition, disabling advertising cookies does not mean that the User will not receive advertising, but simply that it will no longer be tailored to their interests.

Capsule informs web users on the deposit of cookies and other tracers on its sites, their purposes, the legal basis and the possibility of opposing it.

For more information: Click here.

<https://capsuletech.com/cookie-policy>

<https://capsuletech.com/fr/cookie-policy>

<https://capsuletech.com/de/cookie-policy>

<https://capsuletech.com/ja/cookie-policy>

## 2. ***What are the purposes of cookies?***

The cookies used on our Sites allow Capsule to recognize the User when he visits the Sites, to identify his behaviour, to remember his preferences or to offer him a personalized experience in accordance with his settings. Cookies can also be used to offer third-party services or advertisements, either on or off sites. Cookies are also necessary to operate certain services or to measure the audience of the Sites. Cookies can be included in the advertising spaces of our Sites. These advertising spaces contribute to the financing of the content and services we provide.

### 2.1. Cookies on the Capsule's site

The cookies deposited by Capsule have several purposes:

- ***Required Cookies***

These Cookies are necessary for core features of this site to operate properly. Because they are needed for the site's operation, they are always set to "Active".

Provider	Cookie Name	Function	Lifetime (days)
Capsule Technologies	csrftoken	This cookie is associated with the Django web development platform for Python. It is designed to help protect a site against at particular type of software attack on web forms.	364
Capsule Technologies	_gat	This cookie is installed by Google Analytics. The cookie is used to store information of how visitors use a website and helps in creating an analytics report of how the website is doing.	0
Capsule Technologies	user_session	The session of activity that a user with a unique IP address spends on a Web site during a specified period of time.	1
Capsule Technologies	_ga	This cookie name is associated with Google Universal Analytics - which is a significant update to Google's more commonly used analytics service. This cookie is used to distinguish unique users by assigning a randomly generated number as a client identifier. It is included in each page request in a site and used to calculate visitor, session and campaign data for the sites analytics reports. By default it is set to expire after 2 years, although this is customisable by website owners.	730

Capsule Technologies	_gid	This cookie name is associated with Google Universal Analytics. This appears to be a new cookie and as of Spring 2017 no information is available from Google. It appears to store and update a unique value for each page visited.	1
Capsule Technologies	tarteaucitron	Allows automatically position tags or markers associated with different services, in the same way as Google Tag Manager, but also to collect the explicit consent of the visitor for the use of these tags and associated cookies.	90
Capsule Technologies	language	This cookie remembers the user's selected language version of a website	1
Capsule Technologies	__hssrc	This cookie name is associated with websites built on the HubSpot platform. It is reported by them as being used for website analytics.	0
Capsule Technologies	__hstc	This cookie name is associated with websites built on the HubSpot platform. It is reported by them as being used for website analytics.	390
Capsule Technologies	_gid	This cookie name is associated with Google Universal Analytics. This appears to be a new cookie and as of Spring 2017 no information is available from Google. It appears to store and update a unique value for each page visited.	1
Capsule Technologies	_gat_gtag_UA_175699144_1	Google Analytics	0
Capsule Technologies	_ga	This cookie name is associated with Google Universal Analytics - which is a significant update to Google's more commonly used analytics service. This cookie is used to distinguish unique users by assigning a randomly generated number as a client identifier. It is included in each page request in a site and used to calculate visitor, session and campaign data for the sites analytics reports. By default it is set to expire after 2 years, although this is customisable by website owners.	730
Capsule Technologies	country	This cookie remembers the user's selected country version of a website	1
Capsule Technologies	__hssc	This cookie name is associated with websites built on the HubSpot platform. It is reported by them as being used for website analytics.	0
Capsule Technologies	hubspotutk	This cookie name is associated with websites built on the HubSpot platform. HubSpot report that its purpose is user authentication. As a persistent rather than a session cookie it cannot be classified as Strictly Necessary.	390

Capsule Technologies	_gat_gtag_UA_2164241_1	Google Analytics	0
Capsule Technologies	_gat_gtag_UA_2164241_2	Google Analytics	0

- Functional Cookies

These Cookies allow us to analyze site usage to evaluate and improve its performance. They are also used to provide a better user experience on the site, such as by measuring interactions with content or remembering settings.

Provider	Cookie Name	Function	Lifetime (days)
Google Inc.	_GRECAPTCHA	A free service from Google that helps protect websites from spam and abuse	0

- Advertising Cookies

These Cookies are used by advertising companies to inform and serve personalized ads more relevant to your interests. These Cookies also may facilitate sharing information with social networks or recording your interactions with ads.

Provider	Cookie Name	Function	Lifetime (days)
LinkedIn	bscookie	This cookie acts as a third party host where website owners have placed one of its content sharing buttons in their pages, although its content and services can be embedded in other ways. Although such buttons add functionality to the website they are on, cookies are set regardless of whether or not the visitor has an active LinkedIn profile, or agreed to their terms and conditions. For this reason it is classified as a primarily tracking/targeting domain.	731
LinkedIn	lang	This sub-domain is connected with LinkedIn's marketing services that enable website owners to gain insight into types of users on their site based on LinkedIn profile data, to improve targetng.	0
LinkedIn	UserMatchHistory	This cookie acts as a third party host where website owners have placed one of its content sharing buttons in their pages, although its content and services can be embedded in other ways. Although such buttons add functionality to the website they are on, cookies are set regardless of whether or not the visitor has an active LinkedIn profile, or agreed to their terms and conditions. For this reason it is classified as a primarily tracking/targeting domain.	30

Linkedl n	lidc	This cookie acts as a third party host where website owners have placed one of its content sharing buttons in their pages, although its content and services can be embedded in other ways. Although such buttons add functionality to the website they are on, cookies are set regardless of whether or not the visitor has an active LinkedIn profile, or agreed to their terms and conditions. For this reason it is classified as a primarily tracking/targeting domain.	1
Linkedl n	bcookie	This cookie acts as a third party host where website owners have placed one of its content sharing buttons in their pages, although its content and services can be embedded in other ways. Although such buttons add functionality to the website they are on, cookies are set regardless of whether or not the visitor has an active LinkedIn profile, or agreed to their terms and conditions. For this reason it is classified as a primarily tracking/targeting domain.	731
Linkedl n	lang	This sub-domain is connected with LinkedIn's marketing services that enable website owners to gain insight into types of users on their site based on LinkedIn profile data, to improve targetng.	0
Linkedl n	AnalyticsSyncHist ory	Used to store information about the time a sync with the lms_analytics cookie took place for users in the Designated Countries	30

### **5. Accept or refuse cookies and other technologies**

The User can decide to uninstall these cookies at any time. The browser can also be configured to signal the installation of new cookies and the User can decide whether to object. The User can accept or refuse cookies, either individually or systematically.

The User can express his choices, manage, deactivate, or authorize cookies directly by modifying the settings of his Internet browser or of his OS as follows:

- **Edge/Internet Explorer:** <https://support.microsoft.com/fr-fr/help/17442/windows-internet-explorer-delete-manage-cookies>
- **Firefox :** <https://support.mozilla.org/fr/kb/activer-desactiver-cookies>
- **Safari :** [https://support.apple.com/kb/ph17191?locale=fr\\_FR&viewlocale=fr\\_FR](https://support.apple.com/kb/ph17191?locale=fr_FR&viewlocale=fr_FR)
- **Google Chrome:** <https://support.google.com/chrome/answer/95647?hl=fr>
- **Opéra :** <http://help.opera.com/Windows/10.20/fr/cookies.html>
  
- **iOS :** <https://support.apple.com/fr-fr/HT201265>
- **Android :** [https://www.wikihow.com/Disable-Cookies#Android\\_Devices](https://www.wikihow.com/Disable-Cookies#Android_Devices)

You can also set your browser to send a code indicating to websites that you do not want to be "tracked" ("Do No Track" option) as follows:

- **Edge / Internet Explorer:** <http://windows.microsoft.com/fr-fr/internet-explorer/use-tracking-protection#ie=ie-11>
- **Firefox :** <https://support.mozilla.org/fr/kb/comment-activer-option-ne-pas-pister>
- **Safari :** <http://support.apple.com/kb/PH11952>

- **Google Chrome:** <https://support.google.com/chrome/answer/114836?>
- **Opéra :** <http://help.opera.com/Windows/12.10/fr/notrack.html>

You can object to the use of navigation data by our partners, and in particular:

- AT Internet: <http://www.atinternet.com/politique-du-respect-de-la-vie-privee/>

The list of these partners may change over time. We invite you to periodically consult this page to learn about these changes.

If you refuse to save cookies in your terminal, you will no longer be able to benefit from certain features of the Sites such as:

- Deletion of social cookies: you will no longer be able to use the social sharing functionalities (buttons and / or modules) (liking, sharing content, making comments, etc.).
- Deletion of advertising cookies: the display of advertisements on the Sites will not consider your interests and preferences and will be less relevant, but the deletion will not stop the advertising.

Capsule declines all and any liability for the consequences related to the degraded functioning of the Sites and / or services resulting from the refusal or deletion of cookies by the User necessary for the operation of the Sites.

### **3. Data transfer outside the European Union**

As some partners are located outside the European Union, personal data collected may be transferred to countries that are not members of the European Union, whose legislation on the protection of personal data differs from those of the European Union.

In this case, Capsule implements tools to ensure the security and confidentiality of these data and ensures that these transfers respect the legal framework:

- transfer to a country ensuring a sufficient level of protection,
- signature of contractual clauses issued by the European Commission.
- or any other regulatory or contractual means to guarantee a sufficient level of protection.

Please note that we require our partners to use your personal data only to manage or provide the services requested. We also ask these partners to always act in accordance with the applicable laws on the protection of personal data and to pay particular attention to the confidentiality of this data.

### **4. Useful Information**

Please consult Capsule's privacy policy which sets out the rules for the processing of your personal data which may be collected.

You can find the links and useful information allowing you to better understand cookies, their uses and your related rights at the following addresses:

- Cookies: the tools to control them: <https://www.cnil.fr/fr/cookies-les-outils-pour-les-maitriser>
- Understand private browsing: <https://www.cnil.fr/fr/la-navigation-privee-pour-limiter-les-risques-de-piratage-de-vos-comptes-en-ligne>
- 4 reflexes to better protect your online identity: <https://www.cnil.fr/fr/4-reflexes-pour-mieux-protger-votre-identite-en-ligne>

In addition, the CNIL provides a visualization tool to measure the impact of cookies and other trackers during your browsing:

- Cookieviz: <https://linc.cnil.fr/fr/cookieviz-une-dataviz-en-temps-reel-du-tracking-de-votre-navigation>

Finally, YourOnlineChoices gives you a better understanding of behavioural advertising:

- YourOnlineChoices: <http://www.youronlinechoices.com/fr/a-propos-de-la-publicite-comportementale>